

ITALIAN AGENCY FOR DEVELOPMENT COOPERATION

TUNIS OFFICE

Open call towards the creation of an Economic Operators Register

The Italian Agency for Development Cooperation - Regional Office in Tunisia (AICS Tunis) aims to create an internal Register of local Economic Operators for the procurement of services, goods and works essential to the implementation of development projects and programs financed by AICS in Tunisia, Libya, Morocco and Algeria.

Economic Operators that will meet the eligibility requirements listed in the Economic Operators Registry Regulation will be included in the Register and could be selected to present an offer towards the awarding of specific contracts.

The Register will be articulated in different categories. To date, the identified categories are:

Category 1: Supply and management of human resources with specific technical expertise in: a) Development cooperation (such as: identification, preparation, implementation and management of Development Cooperation Initiatives, coordination of development partners, Monitoring and Evaluation, Communication, Audit etc); b) Office services (such as: cleaning, gardening, guard services etc); c) Interpreting and /Translation services; d) Trainings – Lecturers, including the relevant teaching and learning material; e) Insurance for National and International Staff;

Category 2 Supply of communications products and activities

Category 3 Logistical support

Category 4 Technical Consultancies

Category 5 Monitoring and Evaluation Agency

Category 6 Financial audit services

Category 7 Insurance agencies

Category 8 Private Security Companies

Category 9 IT services

Category 10 Office Furniture and Maintenance

Category 11 Stationery

Category 12 Cleaning Supplies and Equipment

- Category 13 Fuel for office vehicles
- Category 14 Gardening services
- Category 15 Minor office rehabilitation and maintenance works

Non for Profit Organizations, Companies or other competent organizations may be eligible for the enrolment in the Register, provided that:

- they are duly registered **in Tunisia and/or Libya and/or Morocco and/or Algeria** according to the relevant national regulations;
- are legally entitled to carry out the activities in loco;
- can demonstrate successful track record within the scope of the category of interest.

All the interested organizations can access the documentation necessary to present their application by downloading the essential documents below:

- **Notice for the creation of an Economic Operator Register**
- **Economic Operators Register Regulation**
- **Annexes A-B-C: Self Declaration, Registration Forms and Informative Note on the Protection of personal Data**

Applications must be submitted by hand-delivery or by email (Annexes A-B-C must be submitted in pdf format), according to the instructions below:

Address for hand delivery

AICS Tunis Regional Office

10, rue Harroun Errachid, Mutuelleville –

1002 - Tunis, Tunisie

Tel : +216 71.893.321

Email Address

tunisi@pec.aics.gov.it

and in copy to:

segreteria.tunisi@aics.gov.it

sonia.gheribi@aics.gov.it